

Committee(s) Planning and Transportation Committee – for information	Dated: 10/01/2023
Subject: Decision taken under delegated authority or urgency powers.	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	See Background Report
Does this proposal require extra revenue and/or capital spending?	See Background Report
If so, how much?	See Background Report
What is the source of Funding?	See Background Report
Has this Funding Source been agreed with the Chamberlain's Department?	See Background Report
Report of: Town Clerk	For Information
Report author: Gemma Stokley, Town Clerk's Department	

Summary

This report advises Members of action taken by the Town Clerk in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and 41(b) since the last meeting of the Planning & Transportation Committee.

Recommendation

That Members note the action taken since the last meeting of the Committee.

Main Report

- Since the last meeting of the Committee, approval has been given under urgency procedures or delegated authority arrangements, pursuant to Standing Order No. 41, as follows: -

Urgent Decision: Revenue and Capital Budgets 2023/24

BACKGROUND: This report which is an annual fixture at the Planning and Transportation Committee sets out the latest budget for 2022/23 and the proposed revenue and capital budgets for 2023/24 for the Committee and under the control of the Environment Department, analysed between:

- **Local Risk budgets** – these are budgets deemed to be largely within the Chief Officer's control.
- **Central Risk budgets** – these are budgets comprising specific items where a Chief Officer manages the underlying service, but where the eventual financial outturn can be strongly influenced by external factors outside of their control or are budgets of a corporate nature (e.g. interest on balances and rent incomes from investment properties).

- **Support Services and Capital Charges** – these cover budgets for services provided by one activity to another. The control of these costs is exercised at the point where the expenditure or income first arises as local or central risk.

In the various tables, income, increases in income, and reductions in expenditure are shown as positive balances, whereas brackets will be used to denote expenditure, increases in expenditure, or reductions in income. Only significant variances (generally those greater than £50,000) have been commented on.

REASON FOR URGENCY: A decision was sought under urgency procedures as the report recommendations were originally scheduled to be considered by the Planning and Transportation Committee on 13 December 2022. However, following the early November approval of the establishment of a new, dedicated, Planning Applications Sub-Committee, this meeting date was repurposed. As a consequence, the grand Committee will not now convene again until early in the new year, on 10 January 2023.

Whilst all other agenda items for the grand Committee were comfortably shifted in line with the new meeting schedule, approval of this report was required before the end of the calendar year as, from this, the Chamberlain will consolidate the figures corporately for the overall Medium-Term Plan (MTP) of the organisation and overall City Corporation's Estimate Report. This will need to be presented to the Finance Committee in either January or February 2023, hence the request to be considered by service committees by calendar year end at the latest so as to allow sufficient time to factor in any necessary changes to this composite report. Following this, the final report is then to be presented to the Court of Common Council in March 2023.

Approval was therefore sought and granted by the Town Clerk, in consultation with the Chairman and Deputy Chairman to: -

- i) approve the proposed revenue budget for 2023/24 for submission to Finance Committee;
- ii) approve the proposed capital budgets for 2023/24 for submission to Finance Committee;
- iii) agree that amendments for 2022/23 and 2023/24 budgets arising from changes to recharges or any further implications arising from subsequently approved savings proposals, energy price increases and other reviews, changes to the Cyclical Works Programme, or changes to the resource envelope be delegated to the Chamberlain in consultation with the Executive Director Environment.

In accordance with Standing Order 41 (a) and 41 (b), Members are asked to note the recent decisions taken by the Town Clerk in consultation with the Chairman and Deputy Chairman.

Copies of background papers concerning these decisions are available from the Town Clerk on request.

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